PBK Key Into Local Service



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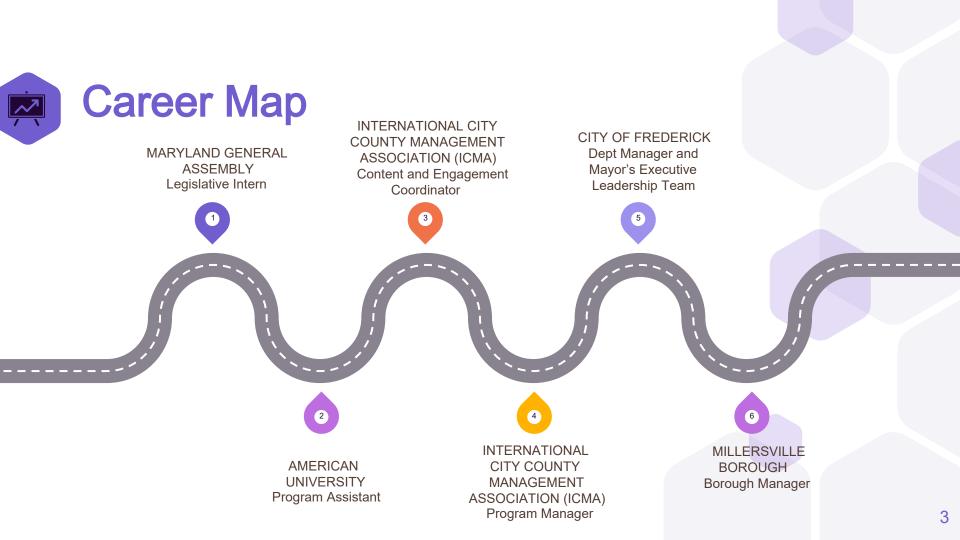
- Undergrad at Washington College in Chestertown, MD

> BA in International Studies, minors in French and Black Studies

- Graduate School at American University in Washington, DC

Masters in Public Administration





What does a Borough Manager do?

As Borough Manager in Millersville Borough, PA, I manage a community of 8,000 residents. I oversee the Borough's 30 employees in the administration, code enforcement, streets, and sewer departments, and manage a general operating budget of approx. 5 million dollars.



Duties of My Role: Wear Every Hat!

- Administration of the budget after its adoption by the Council
- Collection of Borough taxes
- Execution and enforcement of the laws of the commonwealth and ordinances, resolutions and bylaws of the Borough
- Preparation of the agenda for each meeting of the Council
- Serve as Borough Secretary, Borough Treasurer, Secretary of the Zoning Hearing Board, Purchasing Officer, RTK Officer
- Oversight of the operations of the street and sewer systems
- Also serves as the Secretary of the Lancaster County Borough's Association

Why Local Government?

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Many Reasons to Love This Work

Use your strengths to create and sustain successful communities. Face new challengesBe the problem-
solver to local issues
that have broad

impact.

Become a SME in everything from human resources to wastewater to strategic planning. See the impact you have and actually talk with those you support. Work with elected officials at local, state, and federal level.

Local Government Needs You!

Opportunity 85 percent of U.S. cities with populations greater than 2,500, and an additional 372 counties, have a professional manager.

Salary

On average, city, town, and county managers can earn between \$90,000 and \$150,000.

Career Trajectory

Opportunities for growth typically include working with different sized communities or between city and county government.



Graduate School/Internship

Many Managers hold an MPA degree and have done an internship.

Budget/ManagemenAssistant to thet AnalystManager

Getting hands on experience in a Typically does special projects or
department or across many.Supports the manager's large

initiatives.

Assistant Manager or Department Head

Oversees one or more departments.

Manager/CAO

Serves as Chief Administrative Officer.

But no two paths look the same! There are many ways to break in!



THANKS!

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I love helping young public servants prepare for graduate school or find their niche in government!